

LIST OF KEY ISSUES WITHIN CONSTITUTIONAL REVIEW DOCUMENTS

No	Location	Issue	Comments
1	Section 6 of the Council Procedure Rules	Introduction of a 'Budget Meeting' that is treated differently to an Ordinary Meeting – no Notices of Motion, Cabinet Member questions etc – just consideration of the budget items	<p>This is a practice adopted by many Councils including Norfolk County Council</p> <p>This provision has been added following feedback from Chief Finance Officer:</p> <p><i>6.2.10.4 Any other document identified by the Chief Finance Officer as requiring approval as part of the budget setting process.</i></p>
2	Section 6.7.1 of the Council Procedure Rules	Introduction of a process for submission, approval and publication of proposed amendments before the Budget Meeting	<p>Enables Members to be fully informed before the Budget Meeting of all the costed options for the Budget Meeting to support informed decision making but necessitates a departure of normal practice of amendments being moved from the floor.</p> <p>Should there be a set number of individual amendments that may be moved per Group/non-aligned Member or the ability to move an 'alternative budget'</p> <p>Feedback from the Chief Finance Officer is that if Members resolve to permit an 'alternative budget' from each opposition Group and non-aligned Member then these would need to be submitted far earlier than 4 working days before the Budget Meeting – suggestion is after the Cabinet meeting which recommends the proposed Budget to FC. There will also be a resource implication which is being estimated.</p>
3	Section 7.9-7.11 of the Council Procedure Rules	New process for Notices of Motion	The current drafting of 7.11 means that the two largest opposition

			Political Groups could technically block out any other Motions whereas if the Motions do roll to the next meeting then any other motions from other Groups or non-aligned Members would come first in the agenda
4	Section 20.6 and 20.7 of the Council Procedure Rules	Change of process for putting questions by members of the public	Is it digital exclusion to not provide hardcopies of the public questions at the meeting Should members of the public be permitted to ask questions over Zoom
5	Substantive change schedule - number 2	What should be the position on Standing Order 34's speaking at Planning Committee: <ul style="list-style-type: none"> - All Members have the right to exercise if they choose - Only the Ward Member can speak on each item OR - Ward Member plus another person(s) the Chair determines AND Should there still be two hours notice to attend under Standing Order 34 – shorter/longer and notice to the Chair as well as Democratic Services	
6	Substantive change schedule - number 1	Changing Planning Committee, Licensing Committee and Licensing and Appeal Board Member numbers to 15, 13 and 13 respectively	Planning Committee would lose 1 Member each from Independent Partnership, Conservatives and Labour
7	Substantive change schedule - number 4	Amending Standing Order 23 so that approval of job descriptions for Chief Officers becomes	Full Council will instead be asked to approve salary packages for any new appointments to Chief Officers of over £100,000. This provides

		operational, not a Full Council function	transparency and accountability for payment of Chief Officers and reserves that function to Full Council, whilst moving the far more operational function of approval of a Job Description to officers.
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